

MEMORANDUM FOR GENERAL SERVICES ADMINISTRATION,
NATIONAL CAPITAL REGION
FEDERAL TECHNOLOGY SERVICES
NETWORK SERVICES DIVISION

GSA Customer Account Management Center
7th & D St. SW
Room 6047 – CODE: WTTC
ATTN: Diane Holder – Fax-202-708-0034
Washington DC 20407-2812

SUBJECT: Establishment/Change of WITS2001 Accounting Data for Contract
GS11K00BJD0005

The following information is submitted for the establishment/modification of
WITS2001 Account.

a. **Requesting Agency Name/Address:** _____

b. **Budget/Certifying Officer/Phone/Fax/e-mail address:** _____

c. **Agency Bureau Code: (check one)**

NAVY-1700; ARMY - 2100; AIR FORCE - 5700; DoD - 9700; USMC - 1730;
NAF Agency = 9700; ACOE - (9600) (9900); DOJ = 1500; Other - _____;

d. **Line of Accounting/Fund Citation Code:** _____

e. **Billing Account Code (s) (BACs):** _____

f. Pay Office DFAS Field Site (**OPLOC**) DoD Activity Addressing Code
(**DODAAC**). For proper code visit: <http://www.dfas.mil/library>

OPLOC: _____
DODAAC: _____

Name and Signature of DAR: _____